

## **JOB DESCRIPTION**

### **Youth Intern**

#### **Purpose:**

The youth interns are responsible to help the youth develop a closer, deeper relationship with Christ as Savior and Lord of their lives. Interns will do this in the context of personal, authentic relationships fueled by their response to their own walk with Christ and by investing time and energy in building mentoring type relationships. The intern program is also designed to serve as a discipleship program for the interns, providing the interns the opportunity to discover and share their gifts for ministry and to experience the importance and blessings of serving Christ through ministering to youth. This is a seasonal, part-time position.

#### **Accountability:**

The youth interns are accountable to the Youth Coordinator, and through him to the Director of Family Ministries, the Senior Pastor, the Youth Ministry team, the Personnel Committee of the Session, to the Session, and the congregation.

#### **Relationships:**

The youth interns relate to the Youth Coordinator as supervisor, to the Senior Pastor as Head of Staff and to the program staff in a supportive and collegial manner.

The youth interns work with the Youth Coordinator, the Director of Family Ministries, and the Youth Ministry Team to plan and implement the youth ministry at West Hills.

Youth interns attend Ministry InGathering, and relevant youth related meetings as requested. To gain a broader perspective of ministry, youth interns are required to attend weekly staff meetings on Tuesday mornings at 9:30 am.

#### **Responsibilities:**

This individual will:

- Maintain and strengthen personal relationship with Christ.
- Work with Youth Coordinator and Director of Family Ministries to plan, organize and direct youth ministry programs including: Sunday morning ministry, youth group, camps, mission trips, outreach events, and other activities.
- Spend time with the youth outside of church events through group outreach and small group discipleship opportunities.
- Meet regularly with Youth Coordinator and as needed with the Director of Family Ministries and Youth Ministry Leadership Team.

As work time permits, this individual will:

- Assist with administrative tasks within the department as requested.
- Plan and implement social media engagement as directed.

**Evaluation:**

This position is evaluated annually by the Youth Coordinator with the input of the Director of Family Ministries.

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Name

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Date